

We Need You!

Name: _____

Address: _____

Phone: _____

E-Mail address: _____



For each of the following skills, types of knowledge, activities and responsibilities, please indicate if this is something you can do. Then indicate if this is something you enjoy doing or, would enjoy teaching someone else to do.

Skill, Type of Knowledge, Activity, Responsibility	Please place a check by those things you:		
	Can do	Enjoy doing	Would enjoy teaching
Update our website through Weebly.com			
Use social media (Facebook, Twitter)			
Prepare eblasts/e-mailings			
Write newsletters and press releases			
Photograph Council events and projects			
Do radio/television presentations			
Make public presentations at community meetings			
Be a school, church, or neighborhood liaison			
Coordinate public relations activities			
Perform bookkeeping/accounting			
Offer simple legal assistance/advice			
Facilitate group meetings			
Use computer programs to manage or analyze data			
Prepare computer graphics, logos and designs			
Work with GIS data and software			
Contact and talk to people on the phone			
Prepare and manage budgets			
Manage or supervise other people/volunteers			
Help plan events (e.g. fund-raisers, tree planting, workshops)			
Plant and/or prune, water and mulch trees			
Recruit members and volunteers			
Search and/or apply for grants			
Speak to groups about trees and what the Council does			
Serve as an officer of the Council			