

Meeting:

NKUCFC Steering Committee

Date:

September 13, 2016 @ 6:30 pm

Location:

Mellow Mushroom, Towne Drive, Wilder, KY

Chairperson:

Crystal Courtney

Secretary:

Tara Sturgill

In Attendance:

Lorna Harrell, Crystal Courtney, Kris Stone, Matt Frantz (sp?), Jessica Spencer

## **1. Reading and Approval of Meeting Minutes from the August Steering Committee (the Committee)**

Revisions to attendee list: Crystal, Rosie, Matt, Tara, Kris and Jessica

Matt moved to approve minutes as amended, Kris seconded.

## **2. Next Membership Meeting**

Will be TIOC which is Thursday November 3rd.

## **Program Reporting**

**Reforest NKY** - Jessica reported that we are still deciding on a site. The last meeting was held at the potential site adjacent to St. Anne's in Melbourne, KY owned by the Campbell County Conservation District. It could work but ideally the site would have parking, restrooms and be an area that would be taken out of mowing. Alternates sites being looked into are AJ Jolly Park and a site being reforested in the Spring by NKU's CER, although that would require us to hold it in Boone County instead of Campbell County. Rick Urban applied for the Patagonia grant for Reforest NKY 2017 which would be about \$4,000. We've also reached out to DJ Scully.

**Taking Root** - Lorna reported on their progress getting ready for Make A Difference Day tree planting events. The Ft. Thomas planting in memory of Mary Kathryn Dickerson will have about 23 trees to be planted and signage with six logos for all the partners/sponsors. Other plantings include 50

trees in the Westside of Covington to replace the 17 trees damaged this summer by vandalism. Then the Pioneer Park tree planting is also happening on MADD with 100 trees of various sizes and possibly some wildflowers. Crystal and Lorna are showing the Trees in Trouble documentary at the Berringer Crawford Museum October 8th.

**Arborist Certification** - Kris has paperwork for the one candidate who was approved and Allison Bush will be applying as well. Matt mentioned he might apply for the TRAQ certification. Kris will find out what the budget or at least send Crystal the contact information so she needs to find out.

**GIS Committee** - They have plans but no update

**TIOC** - Event will be November 3rd 5:30-8:00 with speaker Tom Kimmerer a retired UK professor of Forestry who owns a non-profit and will speak on venerable trees of Kentucky. This committee's next meeting will be October 3rd at Keystone in Covington

To-do's:

Recruit help setting up the day of

Select award winners at October meeting

Award suggestions so far include:

*Outstanding Organization:* Taking Root NKY or Driftwood Inst or Kenton County Schools (suggested by Jessica)

*Forestry Leader:* Steve Trauger, Lorna Harrell, Mark Jacobs, Steve Foltz?

*Project:* MADD Pioneer Park, MKD Memorial Forest, Silver Grove (suggested by Lorna)

*Corporate Leader:* Federal Supply

*Council Legacy:* Mike Klahr and Marsh Bach

*Council MVP* - Tara, Jessica or Rosie?

If anyone has other suggestions please send them to Scott.

## **House Keeping**

**Google for Non-Profits:** Crystal's agenda had notes asking about a Go-Daddy domain. Also, the account settings need to be changed for Kris and Rachel to login in order to set up gmail accounts. Everything from Admin folder has been moved over

**Nominations for Vice President:** The following people have been nominated, but there were no new nominations: Rachel Comte, Jenny Gulick, Jessica Spencer, Lorna Harrell, Matthew Frantz. Matt said he would do it so the next step is to vote. Kris said the bylaws state we take nominations at the general council meetings and then vote. We discussed voting at TIOC.

**Grant with KDF:** Partners in Community Forestry Scholarship grant agreement is final as of today. Council members are encouraged to apply and the deadline for applications is Thursday.

## **Strategic Planning**

**Membership Model** - adopted, need to review and update the bi-laws by next month

**Financial Planning** - no update

### **September 15th: Strategic Planning Topic - Programs (Jessica)**

Everyone looked over the draft survey developed by the committee conducting program review. No further edits were suggested other than including demographic data to the questions and asking for suggestions of other organizations NKUCFC should partner with. It was decided that the survey should be sent out to the entire Council mailing list at one time rather than after each individual event. The week after TIOC would be an ideal time to send since it is spaced out enough from other promotions. Then the results would be compiled and considered along with comparison to other similar organizations and how they offer programs. The timeframe would be to discuss changes in January.

**Next meeting: October 11th Mellow Mushroom**

**Adjorn:** Matt moved to adjourn the meeting and Jessica seconded.