

Northern Kentucky Urban & Community Forestry Council
Minutes
May 18, 2005

The meeting was held at the Campbell County Extension Center. Present were Kris Stone, Sherry Carran, DJ Scully, Don Smyers, Steve Myers, and Rick Horn.

Kris called the meeting to order. The Council welcomed guest Rick Horn who is applying for the arborist training scholarship. Rick has a degree in Forestry and attended the Council's public input meeting on the Kenton County Canopy Study.

Kris asked if there were any corrections to the minutes of the April 20th meeting. DJ made a motion to accept the minutes, Steve second the motion and the motion was approved.

Marc Leopold, Treasurer, was not able to attend so the Financial Report will be given at the next meeting.

OLD BUSINESS

Sherry reported that she turned in the Council's 2005 Proposal for the Kentucky Urban & Community Forestry Grant Program. She passed out copies of the proposal which is requesting \$72,000. In summary: \$10,000 for Pass Through Grant Program; \$18,600 for Building Community Capacity; \$20,000 for Contract to Research and Write Grants; \$10,000 for Contract for Administration; \$3,400 for Marketing; \$10,000 for Survey and Visioning for Urban Forestry in Northern Kentucky.

Kris passed out copies of the proposed Contract with Davey Resource Group for Grant Research and Writing. It was decided that we needed to hear about the Council's 2005 Proposal to the State before a decision could be made.

Kris also passed out copies of the Scope of Services for Administrative Assistance with Center for Applied Ecology (CAE). The scope of services include: Correspondence and Reporting; Urban Forestry Leadership Development; Web Site Maintenance. After some discussion it was decided that the Council had monies available to start some of the services. It was agreed to have CAE continue with correspondence and reporting services but to hold off, for now, on the urban forestry leadership development services. It was agreed that it was important to have the web site updated and that CAE should begin that service. Sherry reported that she spoke with Kevin Pease, Serendipity Design, about redesigning the web site, and that there was discussion between Kevin and CAE about the web site. Sherry explained that Serendipity specializes in work for environmental, non-profit groups and that she had worked with Kevin in the past. There was a range of things that he could do for the web site and that the Council needed to decide what that would be. It was agreed that Sherry would get together with Kevin to begin the redesigning.

Kris reported that 9 applications have been received for the Arborist Scholarship Program. Kris said a committee was needed to review applicants and to guide the

program. DJ volunteered to co-chair the committee with Kris. It was agreed that letters needed to be sent to the applicants and meetings set up. Don reported that he has talked to Tom Davis to explain how Tom may help with possible tutoring.

Kris asked for reports on the Library Program. Don reported that Kenton County Library has received the arboricultural reference books and that the books will have a label inside noting the gift from the Council. Mike Klahr will be having a program at the Boone County Library tonight on 'Best Trees and Shrubs for Boone County'. DJ noted that the gift of reference books has a value of about \$450 per County.

Kris noted that the Council needs to be thinking about the training program for TIOC, Trees in Our Communities Grant. DJ said the Council should consider getting more information to the schools of the area.

Kris reported that Lindsey Kindley, who did the Boone Arboretum logo, is interested in helping the Council with redesigning their logo. She may come to one of our meetings to go through a designing exercise.

Kris reported that the survey on the Council's meetings, time and place, showed that most Council members preferred the time 12 – 3 and that the place should rotate. The June meeting will be in Kenton, the July meeting in Boone and the August meeting in Campbell.

NEW BUSINESS

Kris asked if anyone had new business.

DJ asked for articles for the next newsletter. He said he would like to have them by Memorial Day or no later than first week in June. Sherry said she could do one on the Planning Commissions receiving the Kentucky Environmental Quality Commission (EQC) Earth Day Award.

Kris asked everyone if they received the e-mail from John Volz that he was leaving the Council. John will be missed. Kris mentioned that he and Mike Klahr have been talking about getting new membership into the Council. With John Volz leaving the Council this seems to be on the minds of many Council members. The Council needs to be thinking about ways to appeal to our general membership, identifying stakeholders who may have an interest in being more involved, and capacity building exercises. Don suggested we look at the strategic plan to review what we want to accomplish. Kris asked everyone to give this thought for the next meeting.

Meeting adjourned.

Respectfully submitted,
Sherry Carran