

**NKY Urban and Community Forestry Council**  
**December 15, 2004 Meeting Minutes**

Call to Order:

Those present for the meeting are DJ. Scully, Jenny Gulick, Barry Schwartz, Geoff Egbers, Steve Myers, Thomas Davis, Mark Leopold, Don Smyers, and John Volz

The chairperson recognized two new International Society of Arboriculture (ISA) arborist-Steve Myers and DJ. Scully

Minutes of previous meeting:

John V. asks for additions or corrections. Don S. moved to accept the minutes as presented. Geoff E. seconded. The motion was approved.

Treasurer's Report:

Copies of the financial report were passed around. Last reported balance as of 11/17/04 was \$21,015.93. Ending balance as of 12/15/04 is \$6,049.39. Don S. moved to accept the report. Kris seconded. The motion was approved.

Old Business:

- 2004 Trees in Our Communities Grant summary. All recipients have met their match except Ludlow. Mark L. is looking into this with the city.
- Year-End Financial Discussion. \$3570 remaining to be allocated and spent in 2004. Several options were discussed on how to utilize this money. Geoff E. moved to allocate \$2000 for an electronic template of the Boone Co. Forestry Quality Assessment (Phase I and II) that would be produced by Davey Resource Group for use in newspapers and newsletters. This template would be called Phase III. The remaining funds (\$1570) would be used to buy study materials for 2005 Certified Arborist scholarship recipients as well as various publications, fact sheets for general public distribution. Kris seconded. Discussion followed. Mark L. asked that council form a committee to determine what is need from ISA. That committee includes Jenny, Steve, Tom, Kris, and John. DJ questioned if we are ready to engage the public. How would the county, stakeholders, policy makers, others, etc... receive and interpret this information? Mark suggested that council members be very involved in the development of the template, etc... to address the above stated issue. A committee chairperson was selected – Don Girton. He will form a committee to address the concerns and work with Jenny (Davey Resource Group) on the project. Vote occurred. All in favor except two nays (Tom and DJ.) Motion passed.
- Kenton Co. Forest Quality Assessment. Presentation to NKY Area Planning Commission (NKAPC) on the results of the survey went well. The information will be used to make land development decisions. The NKAPC staff has all the data and has used it. Now what? Phase II – outreach. Stakeholders will be involved in planning this phase. A meeting will be held in late Jan. / Feb. Council representatives are Mark, Don G., Jenny, and Don S. The next presentation on the results will be made on 1/6/05 at 10 a.m to the Kenton Co. Planning Commission.
- Boone Co. Phase III. Discussed early in Year-End Financial Discussion. See notes above.
- Mailing list update. Don S. working on this. Mark is in favor of electronic meeting notices and a snail mailing list for newsletters, programs, etc...

New Business:

- 2005 Trees in Our Community Grant. DJ indicated that the council's paid director (Barry Schwartz) should not be on the committee due to his role with the council. It was suggested to replace Barry with Steve so that all counties could be represented. The grant grading committee is Geoff, Kris, John, Sherry, and Steve. The meeting will be held on 2/11 at 10:00 a.m. at the Campbell Co. Extension office. DJ will distribute copies of the grant applications to the committee members well in advance of the 2/11 meeting. Applicants should be notified before the end of February.
- NKY Public Workers Training. Don S. and Tom attending the NKY Public Workers Association Christmas lunch to gather ideas. The group is interested in tree care, removal, chainsaw maintenance and safety. They want us to put together the program that will be held in March or April 2005 during their regularly scheduled meeting. Committee to plan the program is Don S., Tom, John, and Kris. Mark might help out, too. Tony Utz, Association chair, was very complementary to the council via Kris about our programs and efforts.
- 2005-2006 officers' election. Nomination slate: Chair-Kris Stone, Vice-Sherry Carran, Secretary-Jenny Gulick, Treasurer-Mark Leopold. John asked if there are any nominations from the floor. None. Don S. moved to accept the slate as presented. Tom seconded. The motion passed.
- Executive Director addressed the group. He asked members to submit in-kind hours as soon as possible. An oral report was provided about recent grant efforts. Recent meeting with Toyota and Cinergy. He is meeting again with Cinergy on Jan. 14 or 16. He is optimistic about receiving grants in the first quarter of 2005. The executive committee will meet with Barry on Dec. 23 at 5:30 p.m. at the Durr Annex of the Kenton Co. Extension Service to review this year's efforts. John, Mark, and Don will be attending to represent the executive committee.
- 2004 ISA Scholarship Recipient Update. Craig Ballard passed overall and failed one domain. Linda Gariffo passed overall and failed one domain. Roy Gariffo passed overall and failed one domain. Jim Mann passed overall and failed two domains. Steve Myers passed overall and all domains. Randall Reed failed. Terry Weicoff failed. Mike Smith did not take the exam (health problems). Todd Redmond has not yet received his results. Gary Kloeker quit the program before taking the exam. Scholarship recipients who successfully passed the exam will be required to payback the council with 25 hours of volunteer service that will be approved by the council.

Meeting adjourned.

Next meeting will be held Jan. 19 at the Campbell Co. Extension office, 11:30 a.m.

Respectfully submitted,  
DJ. Scully