



Northern Kentucky Urban & Community Forestry Council

Meeting Minutes

March 19, 2007
12:00 pm - 1:00 pm

Location:

Campbell County Extension Office
Alexandria Pike, Highland Heights

12:00 noon

Call to order

Minutes of January Meeting – Council reviewed minutes and Don Girton motioned to approve, seconded by Kris Stone. Minutes were approved

Financial Report – Council reviewed; DJ Scully motioned to approve the minutes and Don Girton seconded; motion approved.

OLD BUSINESS

- **GCF Grant Award and Campbell County FQA Study** – The Council subcommittee met to review the two proposals received. The decision was to award the project to the Center for Applied Ecology at NKU. Currently drafting a contract and news release.
- **Council Brochure** – completed and delivered, and they were first distributed at the Southgate Tree Board Seminar. KDOF will also post an electronic version on the State’s website.
- **TIOC Grant Grading** –Sub-committee reconvened and made awards to four organizations.
- **Southgate Tree Board Seminar** – The Council attended and had a booth. Over 80 people attended from Kentucky and Ohio. Next year, Lexington will host this program.
- **Newsletter** – Newsletter has been mailed and distributed. Next issue needs article by mid-April
- **Grant Writing Update** –The next efforts will be to make applications to a variety of funding organizations for an “urban forest/environmental social justice” project, funding the council’s printing projects, getting support for education and outreach, and coordinating the State of Kentucky DOF Urban Forestry grant application. Currently, and NKU graphics design student is working on a redesign of the Woodscaping book to submit to a national grant program. The grant will fund the printing and production of the book. Whether or not the Council is successful in receiving the grant, the revised and updated format will belong to the council when funds are

obtained for printing. Ideas or priorities of the council for grant applications and projects are welcome.

- **Officer Election** – Nominations for Vice-President were selected from the floor. Jenny Gulick nominated Tom Davis and this was seconded by Don Girton; the Council approved the nomination. Tom accepted the position.
- **In-Kind Records**– Please record all in-kind donations and return reports to Mark Leopold.

NEW BUSINESS

- **Review of 2007 Projects for Completion** –
 - **Public Works Tree Seminar** – The registration has been finalized and sent to NKADD and the Council email list. The location is in Southgate on April 12th, and Tom Davis is leading this program again.
 - **Certified Arborist Program** – Information on this program was detailed in the last newsletter. Currently 3 people have expressed interest in the program already. Send information to DJ about other people or organizations that might be interested in this. KAA was informed of this program for coordination with trainings and exams.
 - **Cities Certified Arborist Incentive Program** – The program is to encourage cities to use Certified Arborists in their planning and urban forestry operations. The Council will cost-share the professional consulting fees. Discussion was held to require a cash-match from the cities for Council support to show commitment. Rick Horn and Tom Davis volunteered to participate on the sub-committee to develop the program. It was suggested that Craig Ballard could also participate.
 - **Volunteer Tree Planting Project – Big Bone State Park** – Trees have been ordered, sponsors have been obtained, the event has been published, and volunteers are still needed for the March 31st event date. 56 people have already signed up to help. Don Girton made a motion to authorize up to \$300 for emergency purchases on the day of the event.
- **Fall Dinner Event** – The date has been selected for 2007; it is Thursday, October 25th. The Twin Oaks Golf Course was suggested to be the location again this year. A theme of “Trees Are Good/Using Certified Arborist” was suggested. Dave Leonard was suggested as the main speaker. The booklet/annual report will again be duplicated. The initial sub-committee is Jenny Gulick, Tom Davis, Krista Lainhart, and Sherry Carran. Tasks include: reserving the facility; advertising; booklet; door prizes; arranging for the speaker.
- **Lecture Series** – The Council is a sponsor of this series. The next speaker is Hillary Brown on April 9th.
- **Other Business**
 - **“No Tree Topping” Program** – Council should promote advertising and PSAs for this issue. Yellow Pages ad fees are being explored.