

## **Northern Kentucky Urban & Community Forestry Council**

Campbell County Extension Center,

March 18, 2009

### **MEETING MINUTES**

- Roll Call – Marsha Bach, Tony Bartell, Tom Davis, Rick Horn, Mike Klahr, Dan Sawyer, DJ Scully, Ariel Serrell, Bill Theis
- Meeting Called to Order – Tom Davis called the meeting to order
- Approval of February Meeting Minutes – Mike Klahr moved to approve the February meeting minutes, seconded by DJ Scully. Motion carried.
- Approval of February Treasurers Report – Rick Horn moved to approve the February treasurers report, seconded by Mike Klahr. Motion carried.
- Treasurers Report – Total disbursements in March 2009 totaled \$1,506.37. The ending balance as of March 14, 2009 totaled \$56,917.71.

### **Old Business**

**ISA Certified Arborist Program** – DJ Scully reported that the program has not been publicized to the general public. DJ is in the process of making contacts and sending out letters about the program. He made a request to the council for help in recruiting possible candidates to take the exam as well as the council to discuss qualifications for taking the exam. Tony Bartell suggested that the council refer interested participants to a nine week Cincinnati State course as a way to prepare for the exam.

**Public Workers Seminar** – The program was held on March 12, 2009 at Southgate Community Center. 89 people attended the seminar and 38 of them completed the evaluations. The evaluation indicated an overall good response to the seminar, with speaker, Joe Boggs being one of the best things about the seminar; and the need for more morning demos and better acoustics as items needing improvement. The 2010 date has been selected as March 11<sup>th</sup>, 2010. The council made a suggestion to add email address on the registration form. A future seminar topic for consideration was GIS Enhancement.

**Constant Contact** – Rick Horn has been successful uploading email addresses and sending notification out using this commercial online software system. There are 328 current members with only 40 bounced back as undeliverable. Rick suggested that the [www.nkyurbanforestry.org](http://www.nkyurbanforestry.org) have a spam filter that would be linked to Rick's personal email.

Rick has been creating and sending out the newsletter. He needs 4-5 articles for each newsletter.

DJ Scully suggested for Rick to send out a reminder to members about submitting news articles.

Tony Bartell asked for a newsletter template for members to plug articles into easily and then send to Rick.

DJ suggested streamlining the process of Rick updating the website. Tom Davis made a motion for council to authorize Rick Horn to communicate directly with Devin at CAE to update and program councils website as needed with one time use limits not to exceed \$100.00. Motion was seconded by Mike Klahr. Motion carried.

**2009 TIOC Grant Program** – Rick Horn reported the deadline was extended to February 27<sup>th</sup> and notification to recipients by April 1<sup>st</sup>. Applicant reviewers were Horn, Carran, Egbers, Meyers, Stone and Girton. Nine applications were received and seven were accepted. \$10,000 has been allocated for the TIOC programs; however, funds were not divided equally among recipients. Funds were divided by the needs of the program, allowing the Council to at least partially fund most applicants. DJ Scully expressed concern about the validity of the referrals on the letters. He also asked not to be a person to inspect the programs.

## 2009 TIOC Grant Program

<u>Applicant</u>	<u>Contact</u>	<u>Requested / Awarded / Council Rep</u>		
Boone Co. Tree Program	Tim Williams 334-3509	\$2,500	\$1,250	Geoff Egbers
Behringer-Crawford	Regina Siegrist 491-4003	\$2,500	\$1,000	Kris Stone
Licking River Corridor	Marc Hult 261-3882	\$2,500	\$1,500	Sherry Carran
Ft. Mitchell	Steve Foltz 513-207-3699	\$2,500	\$1,000	Geoff Egbers
Lakeside Park	Steve Foltz 513-207-3699	\$2,500	\$1,000	Geoff Egbers
Bellevue	John Yung 431-8866	\$1,455	\$ 750	DJ Scully
Kenton Co. Ext. 4-H	Sue Sturgeon 331-7454	\$2,500	\$1,250	Steve Myers
Burlington Elementary	Rebecca Ortwein 743-7026	\$ 750	\$ 750	Kris Stone
Ft. Thomas	Jay Trefl 441-1055	\$2,500	\$1,500	Mark Leopold
Cold Spring	Kim Visse 441-9174	\$1,311.50	N/A	
Dayton Levee	Bobby Fuller 491-1600	<u>\$2,500</u>	<u>N/A</u>	

Total \$23,516.50/ \$10,000

**Reforest Northern Kentucky 2009** –Reforest Northern Kentucky is being held at the Middleton Mills Park in Kenton County on Saturday, April 4<sup>th</sup>. Tony Bartell reported that he has sprayed and prepped the site. The site will be broke up into 7 colored coded ½ acre sections. Tony has also picked up the trees and need Council members to volunteer to help prep the trees on Friday, April 3<sup>rd</sup> from 10 a.m. – 12 p.m. Information about Sand Run Nursery contact Tony Bartell at [tbartell@hemmer.com](mailto:tbartell@hemmer.com) or Freedomtrees.com

### New Business

**Marketing Program** – Tony Bartell has emailed NKU’s Marketing Department. He has not heard a response back from the Marketing Department. He will continue to try and then give a more extensive report at the next meeting.

**By-Laws** – DJ Scully reported that a sub-committee is formed and will meet March 30, 2009 at 1:30PM

**Council Web-site management** – Rick Horn continues to maintain the Council website.

**Council Display Board** – Steve Meyer has the display board, which needs updating and a committee.

**Fall Dinner Topic** – Suggestion was made for fall dinner topic: City Rights on Line Clearing – Model Ordinances

**Partnering with Duke Energy** - Rick Horn reported that Sara Smith with Duke Energy contacted him about the Council scheduling public meetings in all cities Duke will be in. The suggestion was made that the Council should write a letter as a clearing house of information to the cities about their rights and responsibilities for tree trimming and line clearing. The letter would take the place of holding citizen forums. Rick agreed to write a letter to Sara with an explanation of reasons why the Council is not interested in partnering with Duke Energy at this time.

**Next Meeting:** April 15, 12:00 noon; Sand Run Nursery, 9063 Rt. 8, Hebron, Kentucky, 41048 859-689-1111

**Meeting Adjourned**